

DATA PROTECTION & PRIVACY POLICY

1. About this Policy

- a. This policy explains when and why we collect personal information about our users, how we use it and how we keep it secure and your rights in relation to it.
- b. We may collect, use and store your personal data, as described in this Privacy Policy.
- c. We reserve the right to amend this Privacy Policy from time to time without prior notice. You are advised to check our website www.bookacourt.com
- d. We will always comply with the General Data Protection Regulation (GDPR) when dealing with your personal data. Further details on the GDPR can be found at the website for the Data Protection Commissioner (www.dataprotection.ie). For the purposes of the GDPR, we will be the “controller” of all personal data we hold about you.

2. Who are we?

- a. We are the creators of bookacourt.com. We can be contacted at info@bookacourt.com

3. What information we collect and why

Type of information	Purposes
name address telephone numbers e-mail address family members (if members in the same club) date of birth gender	Creating and managing a club's online membership directory

4. How we protect your personal data?

- a. We will not transfer your personal data outside the EU without your consent.
- b. We have implemented generally accepted standards of technology and operational security in order to protect personal data from loss, misuse, or unauthorised alteration or destruction.
- c. Please note however that where you are transmitting information to us over the internet this can never be guaranteed to be 100% secure.
- d. We will notify you promptly in the event of any breach of your personal data which might expose you to serious risk.

5. Who else has access to the information you provide us?

- a. We will never sell your personal data. We will not share your personal data with any third parties without your prior consent (which you are free to withhold) except where we are required to do so by law.

6. How long do we keep your information?

- a. We will hold your personal data on our systems for as long as your club uses the services of the website.
- b. We will review your personal data every year to establish whether we are still entitled to store it. If we decide that we are not entitled to do so, we will stop processing your personal data and remove it from our servers.

7. Website:

- a. Users access the website (www.bookacourt.com), via a username and password. Each user is provided with a username and password to access this section. Access allows users to make court bookings and update their personal information.

8. Collection and use of personal information:

- a. We do not collect any personal data about you on our site, apart from information which you volunteer via your club administrators.

- b. Any information which you provide in this way is not made available to any third parties. It is treated with the highest standard of security and confidentiality, strictly in accordance with the Data Protection Acts, 1988 and GDPR regulations, used by us for the purpose you provided it. If you wish to discuss any matter relating to the processing of personal information on our site, please email: info@bookacourt.com

9. Collection and use of technical information:

- a. Technical details in connection with visits to our site are logged by our internet service provider for our statistical purposes. No information is collected that could be used by us to identify website visitors.
- b. The technical details logged are confined to the following terms:
- the IP address of the visitor's web server
 - the top-level domain name used (for example .ie, .com, .org, .net)
 - the previous website address from which the visitor reached us, including any search terms used
 - clickstream data which shows the traffic of visitors around this web site (for example pages accessed and documents downloaded)
 - the type of browser used by the website visitor
- c. We make no attempt to identify individual visitors, or to associate the technical details listed above with any individual. It is our policy never to disclose such technical information in respect of individual website visitors to any third party (apart from our internet service provider, which records such data on our behalf and which is bound by confidentiality provisions in this regard), unless obliged to disclose such information by a rule of law. The technical information is only used by us, and only for statistical and other administrative purposes.

10. Your rights:

- a. You have rights under the GDPR:
- to access your personal data
 - to be provided with information about how your personal data is processed
 - to have your personal data corrected
 - to have your personal data erased in certain circumstances
 - to object to or restrict how your personal data is processed
 - to have your personal data transferred to yourself or to another business in certain circumstances

You have the right to take any complaints about how we process your personal data to the Data Protection Commissioner:

Data Protection Commissioner,
Canal House,
Station Road,
Portarlinton,
R32 AP23,
Co. Laois
+353 57 8684800
www.dataprotection.ie

For more details, please address any questions, comments and requests regarding our data processing practices to our Data Protection Champion who is the Andrew Gillespie, (info@bookacourt.com).